



Making Utah a Better Place to Ride

Board of Directors Roles and Responsibilities

Bike Utah is the statewide, nonprofit bicycle advocacy and education organization. Our mission is to make Utah a better place to ride. We envision a Utah where complete networks of bike lanes, paths, and trails contribute to livable, healthy communities, allowing everyone to ride regardless of age, ability, race or income.

Bike Utah collaborates with all levels of government, organizations, agencies, businesses, and the general public to develop active transportation plans, educate thousands of children and adults, increase safety through legislation, and improve quality of life for residents and visitors with more bike lanes, paths, and trails.

For more information, please visit Bike Utah's website at www.bikeutah.org.

The Board will support the work of Bike Utah and provide mission-based leadership and strategic governance. While day-to-day operations are led by Bike Utah's Executive Director and staff, the Board-Executive Director relationship is a partnership, and the appropriate involvement of the Board is both valued and expected.

In order to more effectively fulfill its mission, Bike Utah's Board must reflect the diverse geographic, demographic and ideological perspectives of the people of Utah. Therefore, we seek to assure that the Board is composed of individuals who bike for transportation as well as recreation, who live along the Wasatch Front as well as other population centers, and who reflect the entire breadth of demographic and socio-economic groups found in the state who bike.

Specific Board Member responsibilities include:

Establishing Identity and Direction

- Help define Bike Utah's strategic direction and contribute to the development of strategic plans.
- Ensure Bike Utah's mission and vision are reflected in organizational programs, initiatives, and campaigns.
- Make sure Bike Utah's strategic priorities are reflected in the annual budget.

Ensuring Necessary Resources

- Bike Utah Board Members will consider Bike Utah a philanthropic priority and make or facilitate the acquisition of annual gifts that reflect that priority. We expect all Board Members to make an annual contribution that is commensurate with their capacity whatever that may be.
- All Board Members are expected to be active participants in Bike Utah's fundraising efforts.

Advocacy and Representation

- Represent Bike Utah to stakeholders and act as an ambassador for the organization based on the board member's personal geographic, demographic or ideological identity.
- At least four times annually, participate in and support Bike Utah sponsored events including the Annual Bike Summit, Youth BEST programs, and races.
- Be willing to advocate for Bike Utah with various groups or individuals who may be of strategic value including, and especially people within their own network.

Providing Oversight

- Monitor progress toward the achievement of goals related to the organization's programs and initiatives.
- Approve Bike Utah's annual plan and annual budget.
- Stay informed of and meet all board of director's legal and fiduciary responsibilities.
- Ensure Bike Utah fulfills its commitment to a diverse board and staff that reflects the communities Bike Utah serves.
- Hire, set compensation, and contribute to the annual performance evaluation of the executive director.

Board Operations

- Attend board meetings to address issues of strategic importance to the organization. Review all board meeting materials prior to board meetings.
- Create, approve and review organizational policies and procedures.
- Serve on board committees and take on special assignments to advance the strategic plan and organization goals.
- Assess Board performance regularly.
- Complete conflict of interest form annually.

Board terms/participation

Bike Utah Board Members serve a two-year term and are eligible for re-appointment for three additional terms, totaling a maximum of 8 years. Board or committee meetings are held monthly. Time commitment is approximately 5-10 hours per month.

Qualifications

This is an extraordinary opportunity for individuals who are passionate about and committed to biking as a means for transportation and recreation. Board Members will have experience in one or more of the following areas: community advocacy / outreach; building strong diversity, equity, and inclusion in organizations and communities; fundraising; involvement in business, government, the nonprofit sector, or other areas that will help to advance Bike Utah and its initiatives.

Service on Bike Utah's Board of Directors is without remuneration.